



**LLP - Transversal programme – Key Activity 1  
“Studies and Comparative Research”**

**C4C – European Research on Competences for Competitiveness  
AGR. No. 2008-3598/001-001 (LLP KA1 STUCOM)**

**Minutes of the 6th transnational meeting  
Bologna, 29 – 30 November 2010**



### List of participants – Monday 29 and Tuesday 30 November

<b>Participant name</b>	<b>N. partner/Organisation</b>	<b>Town and country</b>
<b>1. Laura CAVINA</b>	P1 - Fondazione Aldini Valeriani	Italy
<b>2. Cinzia SASSI</b>	P1 - Fondazione Aldini Valeriani	Italy
<b>3. Romeo CASTAGNA</b>	P1 - Fondazione Aldini Valeriani	Italy
<b>4. Silvia OTTINI</b>	P1 - Fondazione Aldini Valeriani	Italy
<b>5. Chiara ZIGLIANI</b>	P2 - Alintec	Italy
<b>6. Natalia KATANA</b>	P2 - Alintec	Italy
<b>7. Natalia KOŽAN</b>	P3 – Innova Consulting	Poland
<b>8. Cornelia KULMER</b>	P4 - Auxilium	Austria
<b>9. Georg MUELLNER</b>	P4 - Auxilium	Austria
<b>10. Daniela MARESCH</b>	P4 - Auxilium	Austria
<b>11. Philippe OLIVIER</b>	P5 - Université Paris 13	France
<b>12. Béatrice PACCOUD</b>	P5 - Université Paris 13	France
<b>13. Stefan DAHLHJELM</b>	P6 - AB CENTEK	Sweden
<b>14. Xenia SOTERIOU</b>	P7 - NSF CYBERALL ACCESS	Cyprus
<b>15. Anna Mates GOMEZ</b>	P8 - Escola del Treball del Ripollès	Spain
<b>16. Jaume CABANI'</b>	P8 - Escola del Treball del Ripollès	Spain
<b>17. Alison GRAHAM</b>	P9 - Glasgow Caledonian University	United Kingdom



**Monday 29 November**

### **Morning working session**

The sixth transnational meeting started at 9:00 with the welcome by Cinzia Sassi as FAV general director.

Then partners worked at the organisation of the afternoon "C4C public open conference", as written in the project application (Deliverable n. 17), formulating a set of questions to be addressed to experts who were going to attend the two foreseen round tables on the following topics:

- 1) "Key issues for innovation: similarities and differences among partner countries"
- 2) "Competences for Competitiveness: which role for VET, companies and Policy Makers"

Questions drafted during the meeting:

- a) Is the size of the company relevant for the kind of competences needed?
- b) How linked are supply and demand side? (how easy or difficult is the match of competences required/offered?)
- c) Where is the gap between companies and vet systems?
- d) What are the barriers to vet institutions making closer links with companies and industries?
- e) Which is the best practice that they know in their country? (in the field of innovation)
- f) How typical are these examples of the situation in your country?
- g) Are there any factors that have impact on the best practice already described?
- h) Any suggestions for policy makers?

In the second part of the morning the WP6 "Dissemination issues" concerning results dissemination activities after the end of the project has been anticipated to Monday morning instead of Tuesday morning session: Xenia Soteriou presented to partners the final version of the Dissemination Plan with the last "chapter" concerning the dissemination activities after the end of the project. As the document resulted as a mix of tasks already accomplished (so to be put in a report form) and tasks still ongoing (so to be put in a plan form), being a Plan and not a Report, the document needs to be revised by Xenia in the verbal forms putting in a future mode all the verbs in a past mode taking into account also the fact that some dissemination activities included in the document have not been really implemented by the partnership.



## Afternoon working session

Partners took part in the "C4C public open conference" from 14:00 to 18:30 together with their experts who intervened in the first round table chaired by Stefan Dahlhielm.

### C4C public open conference – 29/11/2010 Experts attendance list

<b>Expert name</b>	<b>Organisation (contact details)</b>	<b>Town and country</b>
<b>1. Alessio Castelli</b>	Fondazione Politecnico di Milano	Milano (Italy)
<b>2. Ewa Kuzilek-Sekścińska</b>	Attestor	Wroclaw (Poland)
<b>3. Ewa Suchorzebrska</b>	Attestor	Wroclaw (Poland)
<b>4. Barbro Skoglund</b>	Age Management Sverige AB	Lulea (Sweden)
<b>5. Maria Dolors Núñez</b>	Acciò	Ripoll (Spain)
<b>6. Glòria Prats</b>	Acciò	Ripoll (Spain)
<b>7. Carles Domènech</b>	ICQP	Ripoll (Spain)
<b>8. Françoise Maille</b>	Consultant Université Paris 13	Paris (France)
<b>9. Florence Drochon-Briffe</b>	MEIP (Innovative pedagogical practices in secondary schools) Rectorat de Poitiers	Poitiers (France)



**Tuesday 30 November**

### **Morning working session**

#### **WP 5 - Recommendations for Policy Makers (Del. n. 19)**

Even if recommendations are a specific output linked to the Publication they represent a specific deliverable (Del. 19) and they have to be provided separately.

Stefan Dahlhielm suggested to draft a "recommendation paper" composed by three general recommendations that could be valid at European level and three specific recommendations for each country involved in the research.

The following are the three general ones valid for EU Policy makers:

- 1) Improving dialogue and interaction among industries and VET, the economic system and the public bodies;
- 2) Both soft and technological knowledge need to be learned and demonstrated and continuously updated;
- 3) Acknowledge workforce decrease

Partners decided to collect all the specific policy recommendations for each local context and add them to the general ones in order to provide the "recommendations paper" for Policy makers.

Georg Muellner suggested to draft this document taking into consideration also the publication of next calls for proposals and for tenders in the framework of education and training in order to better know what EU programmes are actually requiring in terms of training needs and their anticipation.

He suggested to visit and study the following websites:

- <http://www.wisar.eu/>
- [http://eacea.ec.europa.eu/llp/funding/2010/call\\_ecet\\_2010\\_en.php](http://eacea.ec.europa.eu/llp/funding/2010/call_ecet_2010_en.php) "Support for European cooperation in Education and Training (ECET)"

that could help to draft the final "Recommendations for Policy Makers" document (Del. 19).

Each partner is requested to send their three local/specific Recommendations to FAV team and to Natalia Kozan and Jaroslaw Osiadacz by the end of December in order to draft the final document to be presented to EU Policy Makers.



### **WP 7 – Exploitation plan (Del. n. 23)**

Stefan Dahlhielm presented the document and proposed to partners to send him a document that will be integrated in the final plan on how to use project outputs beyond the project end.

Stefan Dahlhielm will include recommendations in the final version Exploitation Plan.

### **WP7 – Continuous update of a European database of technical profiles required (Del. n. 24)**

Concerning the European database of professional profiles, it is still a required deliverable according to the project proposal: the output should have been realised during all the project duration and it should have been updated until the end of the project itself.

Partners discussed on how to build the repertory and finally they decided that FAV team will provide a general framework/model that will be sent to all partners to be filled in. The suggestion given by Stefan is to look at job offers in local papers in order to extrapolate the most required technical competences by companies (key words) in each country involved in the research.

The model will be sent to partners in order to collect technical competences and to provide a list of the most professional profiles (with particular reference to technical ones) required.

Alison Graham proposed to send a framework to Romeo Castagna and Cinzia Sassi on the basis of which they could build the final framework to send to partners.

### **WP2 “Research Quality assurance and Evaluation”**

Cornelia Kulmer talked about the two satisfaction questionnaires given to experts during the Monday afternoon “C4C public open conference” that will be evaluated and will be included in the Final Quality A&E report together with data coming from the last evaluation questionnaire on the C4C outputs that will be sent by Daniela Maresch in the following days.

The Impact Report will be prepared once received the Final Recommendations for Policy Makers final document.

### **WP6 “C4C website” (Del. n. 21)**

Finally partners concentrated their attention on the C4C web site and the improvements it requires:

- in the section “News and Views” the presentation of Université Paris 13 has to be added by Cyberall Access
- correction of “Aims – Objective” in “Aims and objectives”



### **Afternoon working session**

In the afternoon, Antonella Pavani explained the administrative and financial deadlines for partners and raised the issue concerning the conversion rate for calculating all the costs: as written in the article I.10.1 "Any conversion of actual costs into Euros shall be made at the monthly accounting rate established by the Commission and published on its website for the month preceding the month of the deadline for the delivery of the Interim Report (deadline 31/01/2010)

(<http://ec.europa.eu/budget/inforeuro/index.cfm?fuseaction=home&SearchField=&Period=2009-11&Delim=,&Language=en>)" this means that the month of reference is the one preceding the month of the progress report deadline which is to say **December 2009**.

Laura Cavina reminded that the deadline for the C4C Final Report submission at the EACEA is the end of February (28/02/2011) and on January she will provide to partners documents to be filled in concerning projects activities and costs undertaken from January 2009 to December 2010 in order to collect all project activities developed by partners and draft the Final report.



**To Do List by the end of the project (31/12/2010) and before the final report 28/02/2011**

<b>What</b>	<b>Who</b>	<b>To whom</b>	<b>When</b>
European database of technical profiles framework/model to be filled in by each partner country involved in the research (Del. 24)	Romeo Castagna on the basis of an Alison contribution that will be sent after the meeting	All partners involved in the research	Before Christmas 2010
Filling in the framework document concerning technical competences and profiles in order to build the European database	All partners	Stefan Dahlielm	15 January 2011
Send a list of 3 clear and specific recommendations addressed to countries policy makers that could be considered valid at European level	All partners	Natalia Kozan and Jaroslaw Osiadacz via FAV team (Cinzia Sassi + Laura Cavina and Romeo Castagna)	Before Christmas 2010
Exploitation Plan: send a list of exploitation activities envisaged after the end of the project	Each partner	Stefan	15 January 2011
Dissemination Plan: send a list of dissemination activities planned envisaged after the end of the project	Each partner	Xenia	15 January 2011
Changes in the Dissemination Plan: changes in verbs and delete what partner have never done	Xenia		15 January 2011
Minutes of final transnational meeting held in Bologna	Laura	All partners	Before Christmas 2010